DEMOBILIZATION PROCESSES, POLICIES AND PROCEDURES

REFERENCES

MCO 3000.19A MAIDP

USD Memorandum of 15 Mar 2007

WHEN the DD 214 is delivered – MCO 1900.16 of Nov2013

DEFINITIONS

- **DEMOBILIZATION**
  - **The PROCESS in which a Marine(s) is released by the GFC**

- **DEACTIVATION**
  - **The ACTION of releasing a Marine(s) from Active Duty**

CONCEPT OF DEACTIVATION

- **GFC determines Mission Complete, COMUSMARCENT TPFDDs return of Marines**
- **Marines are Demobilized at the DPC E/W**
- **TAD Excess is terminated by GFC/MOBRUC Admin. Marines redeploy to the RTC**
- **Units remain COCOM under JFCOM and are commanded by MARFORCOM until Deactivation**

CONCEPT OF DEACTIVATION

- **CMC (PP&O) coord w/ MFR & MFC directs the deactivation of SMCR units/dets**

- **Deactivation is completed on an INDIVIDUAL basis**
  - **Deactivation date is contingent upon the individual Member (Operational Requirements, LWAS, LSL, PDMRA, etc)**
  - **Must plan backwards to determine the actual deactivation date**

CONCEPT OF DEACTIVATION

- **GFC Determines Mission Complete**

- **MARADMIN 146-12**
  - DEPLOYMENT TO AFGHANISTAN OR TO SUPPORT OPERATION ENDURING FREEDOM MISSIONS MAY REQUIRE YOU TO BE REMISSIONED WITHIN THE CENTCOM AOR, REMISSIONED GLOBALLY, OR REDEPLOYED AND DEMOBILIZED AS OPERATIONAL REQUIREMENTS DICTATE

CONCEPT OF DEACTIVATION

- **Upon Individual Deactivation, members are "dropped" from Active Duty and must be rejoined to the SMCR Unit**
  - **Ensure MOBMCC is updated**
  - **IRR/IMA joins for cross-leveling must be dropped to IRR after joining SMCR RUC**

- **ALL Marines must be deactivated IAW dates indicated in the CMC (PP&O) Activation/Deactivation Message**
  - **Medical, Legal Hold?**

GFC DEMOBILIZATION PROCESS

- **GFC/Supporting PAC or MOBRUC completes Demobilization Processing at ILOC**
  - **Ensure appropriate Warrior Transition is completed**
  - **Stop all Deployment Entitlements**
  - **Stop Combat Tax Exclusion**
  - **Update Physical Information**
  - **Proficiency & Conduct Marks (if Det member)**
  - **Fitness Reports**
  - **Update any Training completion (PFT, MCMAP, etc)**

GFC DEMOBILIZATION PROCESS

- **Orders’ endorsement**
- **PDHRA**
- **SSO out-brief for members granted TS/SCI**

- **ATTACH TERM**

RTC DEACTIVATION PROCESS

- **RTC completes Deactivation Processing at the RTC**
  - **FR TAD**
  - **Ensure all Deployment Entitlements have been term**
  - **Ensure Combat Tax Exclusion has been term**
  - **Stop PersTempo (as appl)**
  - **Stop FSA-T (as appl)**
  - **Stop Crisis Code (AcDu/AR)**
  - **Complete Audit of SRB (RED, BIR/BTR, AWDS, etc)**

RTC DEACTIVATION PROCESS

- **Return & Reunion Briefings (MFR MCCS)**
- **Update CAC Cards**
- **TAMP ID Cards for Transitional Medical benefits**
- **TRS Election completed**
- **Account for PDMRA earned/used**
- **Prepare & Submit 11060 NLT executing LWAS**
- **Prepare & Submit Demob Travel Claim and submit NLT executing LWAS**
- **Update Home Addr/Phone**

RTC DEACTIVATION PROCESS

- **Prepare & Issue a DD 214/215**
  - **Required Block 18 Remarks**

    - ****"Member is authorized TAMP Benefits to expire on (Month/Day/Year) due to the following qualifying criteria: Member's reserve component was called up or ordered in support of a contingency operation for more than 30 days"**

    - **"Activated in support of Operation Enduring Freedom (OEF)" thru NLT 4Dec2014**
    - **Effective 5Dec2014 – "Operation Freedom's Sentinel (OFS) from Month/Day/Year to Month/Day/Year"**

    - **"Member served in (Duty Location) a designated Imminent Danger Pay area from Month/Day/Year to Month/Day/Year"**

- **** If Applicable N/A for activation pursuant to USC 10, 12304b when activated for 89 Days or less****

RTC DEACTIVATION PROCESS

- **Account for PDMRA – MUST be prior to LWAS**
- **Submit LWAS**
- **USC 10 Sections 12301a, 12302, 12304, 12304a, (and 12301d-ADOS-CO only)**
  - **DROP SPD "MBK5" "H" RE __ ED __**
- **USC 10 Section 12304b requires SPD Code MBK1**
- **Join ALL Members back to SMCR RUC**
  - **JOIN RUC __ MCC__**
  - **UPDATE THE MOBMCC**
  - **Run all Join Entry requirements**
  - **Update Thrift Savings Plan**
  - **Verify SGLI election**
  - **Init Screening Compl**
  - **CRCR Cert**

MEDICAL/LEGAL HOLD & CAPTIVE STATUS

- **Not Considered CofG until end of Orders**
  - **N/A to USC 10 Section 12304a (DSCA) <30 days**
- **Source Documentation**
  - **WWR – Med Hold**
  - **GFC – Legal Hold**
- **Submit CofG prior to U&E prior to EAS/ECC**
- **Deactivate ASAP upon return from GFC**
  - **PDMRA & LWAS after release from MedHold**
    - **No authority to extend for PDMRA & LWAS**

MEDHOLD VS RELEASE FROM ACTIVE DUTY

- **MTF determines member is UNFIT for release**
  - **Submet Med Hold REQUEST via MCMEDS**
  - **MUST have WWR authorization**
  - **Member must consent to Medical Hold/Extension**
  - **If the member requests to be released at the end date of their Orders, submit for LOD via MCMEDS**
    - **Requires Pg 11 entry**
  - **Ability to perform Civilian Job is a factor**

MEDHOLD VS RELEASE FROM ACTIVE DUTY

- **MARADMIN 259/04 – MedHold submitted by GFC**
  - **Marines are retained by GFC until cleared**
  - **Monthly updates are required**
  - **DO NOT SEND BACK TO RTC**
    - Requires WWR, MFR & MSC coordination
    - Must MEET OR EXCEED Care
    - REQUIRED to report daily
      - **Current Condition will dictate**

MEDHOLD VS RELEASE FROM ACTIVE DUTY

- **MEDICAL HOLD REQUIRES AN ORDERS MODIFICATION TO EXTEND THE PERIOD OF ACTIVE DUTY.**

- **MODIFICATION END DATE MUST MATCH EXTENSION AUTHORIZED BY WWR.**

- **EACH EXTENSION OF MEDICAL HOLD REQUIRES A NEW ORDERS' MODIFICATION**

MEDICAL/LEGAL HOLD AUTHORITIES

- **Requires additional NON STANDARD MROWS paragraph**
  - **Medical – USC TITLE 10 sections 12301(h), 12301(d), or 12322**
  - **Captive – USC TITLE 10 section 12301(g)**
  - **Legal - USC TITLE 10 section 802**

MODIFICATION FOR LEGAL/MEDICAL HOLD

- **State the portion of TITLE the Marine is being held under when retained beyond the authorized period of activation**
- **Must issue a "Non-Standard" paragraph**
- **Suggested Language:**

THE PERIOD OF THIS ACTIVATION SPECIFIED AS YOUR MOBILIZATION
EMPLOYMENT PERIOD IS FROM _____ TO _____
ADDITIONAL TIME SERVED UNDER THESE ORDERS IS FOR LEGAL/MEDICAL PURPOSES. THIS IS PURSUANT TO:

MEDICAL
USC TITLE 10 SECTION 12301(h), 12301(d) or 12322 (WWR to provide)
LEGAL
USC TITLE 10 SECTION 802

BASIC CONSIDERATIONS

- **ILOC LEAVE/SPECIAL LIBERTY**
  - **Commanders are discouraged from granting Leave/Special Liberty at ILOC**
  - **Liberty upon returning to RTC**
    - **3-Day Liberty**
    - **4-Day Liberty**

ACCRUED LEAVE & PDMRA

- **LEAVE**
  - **Encouraged to use accrued Leave while activated (Block leave prior to deployment)**
  - **May sell back excess Leave upon deactivation**
  - **May “carry-forward” to another QUALIFYING period of Active Duty**
  - ****Reminder that 60-day Leave Balance returns 1Oct2015**
- **PDMRA must be taken prior to LWAS if taken in conjunction w/ LWAS**

Extensions for LWAS & PDMRA

- **Per MARADMIN 45-03 auth to extend mob orders IOT take accrued leave**
  - **IF OPERATIONALLY UNABLE TO TAKE**
  - **Must have MSC G1 approval**

- **Per MARADMIN 448-07**
  - **Marines may be extended IOT use PDMRA**
  - **Local Command authority**

TRANSITIONAL HEALTH CARE

- **Activated on/after 6Nov03 in excess of 30-days and ISO a Contingency rate 180-Days of Transitional Health Benefits (TAMP)**
  - **TAMP ID Card**
  - **Continue Medical Coverage for Member AND Authorized Dependents**
  - **Trigger is the “MBK5” Drop**

TRI-CARE RESERVE SELECT (TRS)

- **Must enroll (or re-enroll)**
- **Coverage begins (Day 181) upon expiration of transitional Health Care Benefits**
- **Tricare web site at http://www.tricare.osd.mil**

DRILL/AT UPON DEACTIVATION

- **Members activated AT LEAST 3 consecutive mo**
  - **No AT 6 mo & No Drill for 60 days**
- **Members serving less than 3 mo**
  - **May use invol time to cover AT & IDT requirements if the time is equivalent to the required training time**
- **Voluntary IDT after deactivation to maintain contact & support (N/A activations less than 30-days)**
- **Units are to schedule drills during the 60-day period**

ADDITIONAL INDIVIDUAL REQIREMENTS

- **TRI-CARE DENTAL REENROLMENT**
  - **Required upon deactivation**

- **Verify/Update Civilian Employment Information (CEI)**

PREGNANCY & DEACTIVAITON

- **If determined that member was pregnant at the time of activation – Deactivate immediately**
- **If determined to have become pregnant after being activated**
  - **Not a MedHold**
  - **Ex-Service Member Maternity Care NAVMEDCOMINST 6320.3B**

EXTENSION OF ACTIVE DUTY AT RTC

- **Requires use of Command Funded ADOS**
  - **Regular ADOS entitlements –**
  - **Leave can be sold or Carried forward**
  - **CANNOT carry PDMRA forward**
  - **TAMP-180 may be affected**
    - **Requires Assistance from DEERS/RAPIDS Prgm Mgr**

EXTENDING ACTIVATION WITH GFC BEYOND UNIT AUTH

- **Filling an IA requirement**
  - **Initiate by GFC or Member at least 90-days & NLT 60-days prior to unit deactivation**
  - **Must be applying for a VALIDATED & VACANT RTN**
  - **Member must submit for Chain of Command approval**
  - **MarForRes nominates Marine to vill RTN**
  - **MMFA must approve fill**
  - **ASN must approve activation**
  - **Back to Back orders issued**

QUESTIONS ???